

# First National HR Advice Online Membership package

- ✓ Your exclusive HR Team
- ✓ Provided as part of your FN membership
- ✓ Customised documentation
- ✓ Accessed via FN Central
- ✓ Qualified professionals providing the right advice
- ✓ Customisable templates for your business
- ✓ Available when you need us
- ✓ Keeping you up to date when you need to be



# HR Advice Online Partnership at every step

## Consulting, Training and Development

Investment: Quoted as per needs

Options:

- Onsite HR Consulting
- Bullying and Harassment training
- Behavioural Profiling Extended DISC
- HR and Safety Audits
- Mediation
- Leadership development
- Team workshops

### Why?

Best practice

Train, develop and retain your employees to perform at their best.

Coach and support your leadership teams.

- ✓ Remote or onsite training to suit your needs
- ✓ Onsite HR partner to assist and support your leaders and employees
- ✓ 10% discount on any services confirmed prior to June 30<sup>th</sup> 2022

## Performance Management Online

Investment: starting at \$7.50 /employee/month  
Establishment fee \$1595 & GST

Includes:

- Annual online review template – fully customisable
- Reviews include up to 50 multi choice questions and 10 free text questions
- Resource Hub – Supporting documentation
- Automated process with reminder emails

### Why?

Simplify your performance review process for both you and your employees. Automate the process and improve the experience for your employees.

- ✓ Cloud based online platform, stores all present and past reviews
- ✓ Fully customisable for Sales, Admin, Property management roles
- ✓ Establishment fee reduced to \$995 & GST for members prior to June 30<sup>th</sup> 2022

## Safety Advice Online Platinum membership

Investment: \$199/month  
Minimum 12 month membership

Includes:

- Issue management – email and phone support for workplace safety issues
- Safety Resource Hub – WHS Handbook, Emergency Management, First Aid, Duties and Obligations, policies, procedures, checklists ( 50+ documents)

### Why?

Peace of mind - you have access to our safety services and support whenever you need.

- ✓ Online access to resources
- ✓ Support from experience WH&S advisors
- ✓ 13<sup>th</sup> month free for members joining prior to June 30<sup>th</sup> 2022

## HR Advice Online FINA membership

RRP: included in your FINA membership  
No additional costs

Includes:

- Issue management – email and phone support for your HR issues annually
- FN Central - HR Resource Hub includes letter of offer, Employee handbook, policies and checklists for all things HR (400+ documents)
- The Source – regular newsletters and updates about industry changes

### Why?

Your outsourced HR team, providing simple straight forward HR advice when you need it to ensure compliance.

- ✓ All First National members have unlimited access to our HR services
- ✓ Experienced HR provider for the Real Estate Industry
- ✓ Exclusive FINA HR partner for over 10 years